



AGENDA REQUEST FORM

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

MEETING DATE May 17 2016 10:15AM - Regular School Board Meeting

Special Order Request
 Yes No

ITEM No.:
CC-2.

AGENDA ITEM OPEN ITEMS

Time

CATEGORY CC. BOARD POLICIES

DEPARTMENT Compensation (Human Resources)

Open Agenda
 Yes No

TITLE:
Proposed New Job Description for the District Translator Position

REQUESTED ACTION:
Adopt the new job description for the District Translator position. This is the Final reading.

SUMMARY EXPLANATION AND BACKGROUND:
The job description for the District Translator position is recommended in order to better align the qualifications and job responsibilities to the needs of the department. The job description resulted from a position audit that was requested by the Academics - Bilingual/ESOL Department in response to a position audit within the Bilingual Clerk area. The job description was publicized for rule adoption in compliance with Florida Statutes on Sunday, March 20, 2016. See attached Executive Summary.
 Copies of all supporting documents are available at the Board Members' Office on the 14th floor of the K.C. Wright Administration Center and available online via the Broward County Public Schools eAgenda at: <http://webappe.browardschools.com/eAgenda/>

SCHOOL BOARD GOALS:
 Goal 1: High Quality Instruction **Goal 2: Continuous Improvement** **Goal 3: Effective Communication**

FINANCIAL IMPACT:
There is an additional financial impact to the District of \$5,351. Source of funding is from the Bilingual-ESOL General fund budget and Title III Grant.

EXHIBITS: (List)
(1) Executive Summary (2) Job Description (3) Point Factor

BOARD ACTION:
ADOPTED
(For Official School Board Records Office Only)

SOURCE OF ADDITIONAL INFORMATION:

Name: Rose M. Hall	Phone: 754-321-0144
Name: Daniel Gohl	Phone: 754-321-2618

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

Senior Leader & Title
Craig J. Nichols - Chief Human Resources & Equity Officer

Approved In Open Board Meeting On:

MAY 17 2016

Signature
Craig J. Nichols
5/10/2016, 3:52:01 PM

By:

School Board Chair